

PORT AND RESOURCE RECOVERY DEPARTMENT



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DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **January 20, 2014** at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order

The meeting was called to order by Solid Waste Board Vice-Chair Mark VandenBusch at 2:00 pm.

2. Roll Call

Present: Mark Vanden Busch, Vice-Chair
Lisa Bauer-Lotto
John Kennedy
Norb Dantine, Treasurer
Dave Landwehr
Bud Harris
Ray Kopish

Excused: John Katers, Chair
Mike Van Lanen

Also Present: Dean Haen, Brown County
Chad Doverspike, Brown County
Mark Walter, Brown County

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved.

4. Approval/Modification – Meeting Minutes of December 16, 2013

A motion to approve the minutes was made by Ray Kopish and seconded by Dave Landwehr. Unanimously approved.

5. First Amendment to Settlement Agreement with Town of Hobart - Request for Approval

Staff had put together an amendment to the Settlement Agreement with Village of Hobart. The amendment's prime modification allows Brown County's contracted hauler to exit right on to Highway 54 west to Highway 172 and then east to Highway 41. Both Highway 54 and Highway 172 have been improved since 2008 and serve as a faster transit. Brown County agreed to pick litter 1 mile west of the transfer station an increase of 0.75 miles. The amendment modifies Section 8 of the Agreement dealing with "Rubbish". The amendment also modifies Section 9 of the Agreement with regards to the "Neighborhood Advisory Committee". The County and Village agreed to set up the committee to address litter, vectors or any other concerns that arise. The committee was formed, but has not met in years. It is Brown County's responsibility to continue to employ best management practices and should regular complaints be received, both parties agree to re-establish a Neighborhood Advisory Committee. The amendment modifies Section 11 of the Agreement with regards to Highway maintenance and the vehicle route to allow Brown County's contracted hauler to exit right on to Highway 54 west to Highway 172 and then east to Highway 41. The amendment deletes Section 12 entitled "Traffic Signal on Hwy 172" in its entirety and not replaced. The Village wanted the County to put a traffic light at Hwy 172 and County Trunk GE but the improved Highway 172 resulted in construction of a roundabout.

A motion was made to amend by Bud Harris and changes as noted by Mark VandenBusch. After changes are made, a motion to approve the First Amendment to Settlement Agreement with Town of Hobart was made by Mike Van Lanen and seconded by Norb Dantine. Unanimously approved.

6. 2014 Public Communication Plan – Request for Approval

As part of the 2014 budget, resources were allocated for public relations communication efforts for both the Port and Resource Recovery areas of the Department. An Request For Proposals was issued and a contract awarded to Leonard & Finco. The Port has done public relations with Leonard & Finco Public Relations, Inc. for several years. Leonard & Finco Public Relations, Inc. has been working with Resource Recovery over the past year to increase awareness of the County's resource management services. The 2014 budget for Resource Recovery is \$15,000. The proposed communication plan as presented is for \$12,000 of public relations and \$3,000 of advertisement over the course of the coming year.

A motion to approve the 2014 Public Communication Plan was made by Norb Dantine and seconded by Ray Kopish. Unanimously approved.

7. BOW LEAN Project – Presentation

Chad Doverspike, Brown County Port & Resource Recovery Operation Manager, participated in a LEAN event on moving recyclables from the Transfer Station to the Materials Recycling Facility. Three Counties (Brown, Outagamie and Winnebago), Haulers

and Stakeholders were involved in the project. The project's emphasis is on the amount of material being hauled to Outagamie for sorting is more than what can be handled in the current hours to accept material. Several aspects were looked at for solving the problems. A 2nd shift was added and certain delivery times for haulers were established. The benefits caused less wait time for customers to unload, tip floor was safer, increased driver satisfaction by getting in and out quicker enabling them to be on their routes longer, employees having less frustration which improved moral and improving miscommunications. For Brown County the changes at Outagamie County resulted in improved wait times for our customers, less door damage due to how full the tip floor is, and reduced transportation and mobility time for moving the orange hoppers around.

A motion was made to receive and place on file was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved.

8. East Landfill Leachate Recirculation Phase 2 Temporary Approval – Update

The Leachate Recirculation project was granted WDNR approval to run over the winter. Even with how cold the winter has been, there have not been any issues. The temporary WDNR approval will expire May 1, 2014. Staff is working on getting WDNR approval to extend the project through Dec. 31, 2015. For budget purposes, the department budgets \$25,000 - \$30,000 each year for leachate disposal through the Town of Ledgeview which averages out to \$2,500 per month. Last year, four months of disposal costs were less than \$500 per month. This was because the department was pumping as much as possible back to the landfill. Only \$13,000 was spent for leachate treatment through the Town of Ledgeview.

9. BOW Landfill and Recycling Operations Report for 2012 – Update

Staff provided copy of the Schenk audit of activities at the BOW Landfill and Recycling Facility for 2012. Summarizes Tri-county landfill and recycling partnerships.

10. Recycling Transfer Station Compactor Engineering Scope of Services - Update

An approval was received last month to pursuing the installation of a recycling compactor. The capital investment of \$252,000 would have a payback of 3.9 years as a result of the \$65,000/year in transportation savings. This will continue to PD&T for approval. In the meantime, staff has prepared a scope of work for Foth. Foth had estimated an evaluation would cost \$9,800 to find an ideal location for the compactor inside/outside, minimizing debris, increasing energy efficiency, maintenance and if there is a need for compressed air. Staff has also drafted a Memorandum of Understanding related to how BOW will repay Brown County from recycling revenue in 2015 for this project. BOW is also interested in analyzing the whole BOW transportation system. Staff will continue to work and coordinate efforts with Outagamie and Winnebago Counties to advance the project.

11. Update GTE System Option Analysis - Update

FABCO informed the Department that both GTE engines are in need of being rebuilt. The Department asked Foth to review the Landfill Gas to Energy (LFGTE) economics to make the sure the County is continuing to operate under the best economic conditions and to determine what level of gas production and/or engine maintenance costs would change the economics enough to trigger a change in how the GTE facility is currently operated. The Department asked Foth to look at three different things; (1) Continue operation & maintenance of two engines, (2) Continue operation and maintenance of one engines and (3) Shut-down the LFGTE System. Foth's recommendation is to rebuild both engine and continue operating with both engines. This results in higher resale of the engines having two functioning engines provide back-up for one another.

12. Solid Waste Transfer Station Hauling Contract Transition – Update

Department is planning for the transition between Badgerland to Great American Disposal effective February 1, 2014. Staff is working with both contractors to ensure transition is smooth and contract responsibilities are being met.

13. Director's Report

One of the part-time team associates and former Solid Waste Board member, Mike Strenski, will be off work for a while for heath related situation.

A follow-up letter was sent out to Public Work Directors in various cities asking them to complete a survey on their current drop off organics collection programs.

There was a meeting at the department with the city of Green Bay Public Works Director, Steve Grenier, and a city Alderman regarding the costs of HHW, sharps and pharmaceuticals related to a Solid Waste Management Services Agreement.

14. Such other Matters as Authorized by Law

No other matters as authorized by Law.

15. Adjourn

A motion to adjourn was made by Norb Dantine and seconded by Ray Kopish.
Unanimously approved. Meeting adjourned at 3:16 pm.

John Katers, Chair
Solid Waste Board

Dean Haen, Director
Port & Resource Recovery Department